

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Wilton Community Centre, West St, Wilton, Salisbury
Date: Wednesday 3 February 2016
Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Tony Deane (Vice Chairman)	Tisbury
Cllr Peter Edge (Chairman)	Wilton and Lower Wylde Valley
Cllr Jose Green	Fovant and Chalke Valley
Cllr George Jeans	Mere
Cllr Bridget Wayman	Nadder and East Knoyle

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Welcome and Introductions</p> <p>2 Apologies for Absence</p> <p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>4 Minutes (Pages 3 - 16)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 9 December 2015.</p> <p>5 Chairman's Announcements</p>	<p>6.30pm</p>
<p>6 Child Poverty</p> <p>A presentation from Public Health aimed at generating discussion on child poverty locally and looking at possible areas of work which could be taken forward in the community.</p> <p>Information about this will then be collated to inform the Child Poverty Strategy Implementation Plan.</p> <p><i>Officers: Sarah Heathcote & Amy McNaughton – Public Health</i></p>	<p>6.45pm</p>
<p>7 PCC Precept Consultation</p> <p>The proposals for the 2016/17 precept; from Angus Macphearson, the Police and Crime Commissioner.</p>	<p>7.05pm</p>
<p>8 Continuing to Deliver a Legacy for 2016</p> <p>How Wiltshire Council is supporting communities to deliver events around:</p> <ul style="list-style-type: none"> • Clean for the Queen – 4, 5, 6 March 2016 • The Queen's 90th birthday celebrations • Cycle Wiltshire event – 7 & 8 May 2016 <p><i>Officer: Stephen Harris, Community Engagement Manager</i></p>	<p>7.20pm</p>

9	<p>Partner and Community Updates (<i>Pages 17 - 36</i>)</p> <p>To receive any verbal updates from Partners and Community Groups present, including:</p> <ul style="list-style-type: none"> • Police – Neighbourhood Teams • Fire & Rescue <p>To note the following written updates attached to the agenda:</p> <ul style="list-style-type: none"> a) Fire & Rescue b) Wiltshire Council Items for Information c) Wilton Town Team minutes d) Clinical Commissioning Group e) Salisbury NHS Foundation Trust f) Healthwatch <p>To note the information on current consultations, to take part and for further information, visit the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm</p> <p><i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</i></p>	7.30pm
10	<p>Local Youth Network - Youth Funding (<i>Pages 37 - 42</i>)</p> <p>To note the written update from the Community Youth Officer and to consider the recommendations for funding from the last LYN meeting, as detailed in the papers attached to the agenda.</p> <p><i>Officer: Nicola Sage, Community Youth Officer</i></p>	7.45pm
11	<p>Nadder Health and Wellbeing Centre Update (<i>Pages 43 - 46</i>)</p> <p>To receive an update on the progress of the Nadder Health and Wellbeing Centre in Tisbury and to meet Craig Angel, Centre Manager.</p> <p>A copy of the notes of the last Nadder Centre Board meeting on 18 January 2016 are attached for information.</p>	7.50pm
12	<p>Community Area Transport Group (CATG) Update</p> <p>To receive an update from the Chairman of the group; Councillor Tony Deane and to consider any recommendations for funding arising from the last CATG meeting held on Wednesday 20 January 2016. <i>Note: Papers to be circulate at the meeting.</i></p>	8.05pm

13 **Good Neighbour Scheme**

8.10pm

An update on the future of the recently disbanded scheme countywide, and how the Board may support activities for older people within the Community Area.

Officer: Stephen Harris, Community Engagement Manager

14 **Area Board Funding (Pages 47 - 52)**

8.15pm

Community Area Grants

The Board members will consider 6 applications for funding from the Community Area Grants Scheme:

Applicant	Amount requested
Applicant: Tisbury Business Association Project Title: New website for Tisbury Business Association View full application	£900.00
Applicant: Quidhampton Village Hall Committee Project Title: H and S in Quidhampton Village Hall View full application	£1600.00
Applicant: Our Time Project Project Title: Our Time Making A Difference View full application	£4500.00
Applicant: Fovant Parish Council Project Title: Upgrade to safety surface at Fovant Recreation Play Area View full application	£3430.00
Applicant: Dinton Primary school Project Title: Dinton Primary PV solar panels View full application	£3547.50
Applicant: Teffont Village Hall Project Title: Teffont Community Cafe View full application	£930.00

15 **Close**

The next meeting of the Board is on Wednesday 23 March 2016,
at 6.30pm

8.30pm

Future Meeting Dates 2016

Wednesday's at 6.30pm
(refreshments from 6.00pm)

23 March 2016 – Hinton Hall, Tisbury

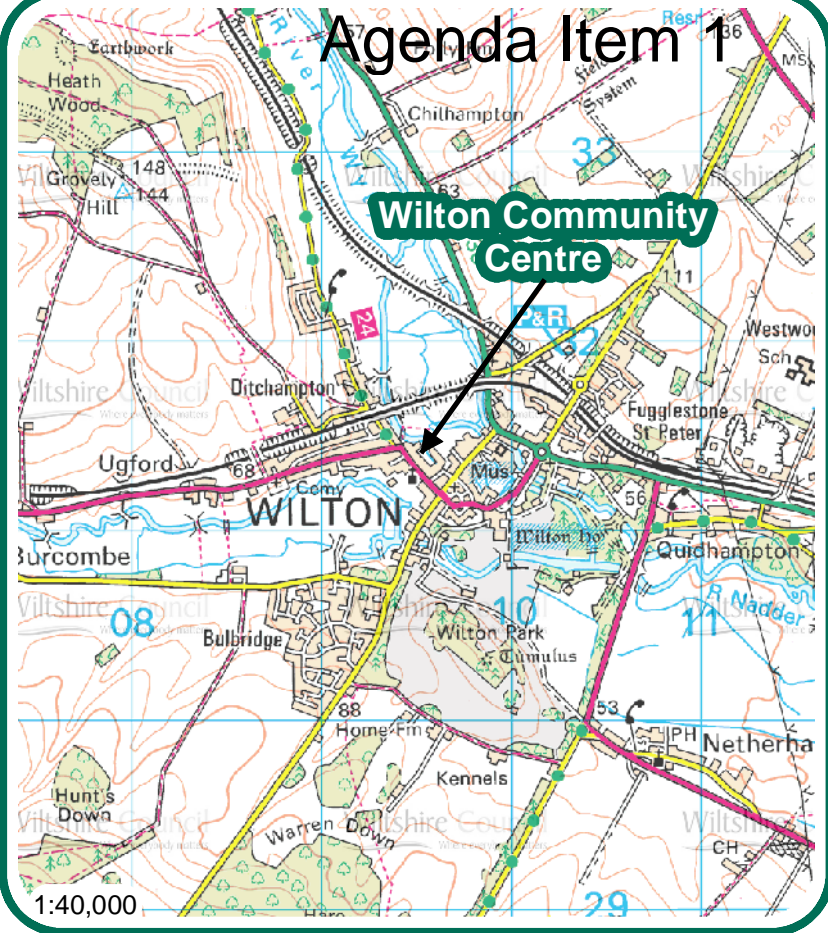
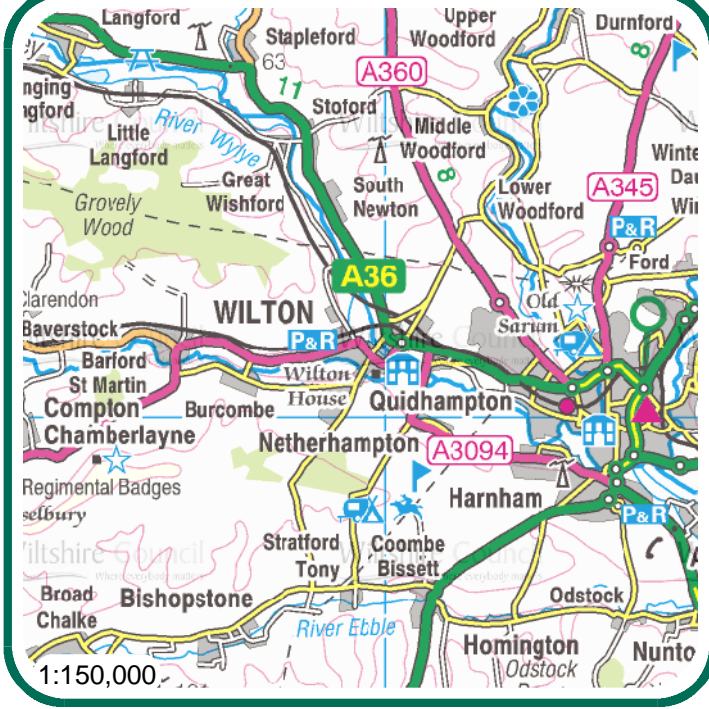
1 June 2016 – New Remembrance Hall, Charlton

27 July 2016 - South Newton Village Hall

5 October 2016 - East Knoyle Village Hall

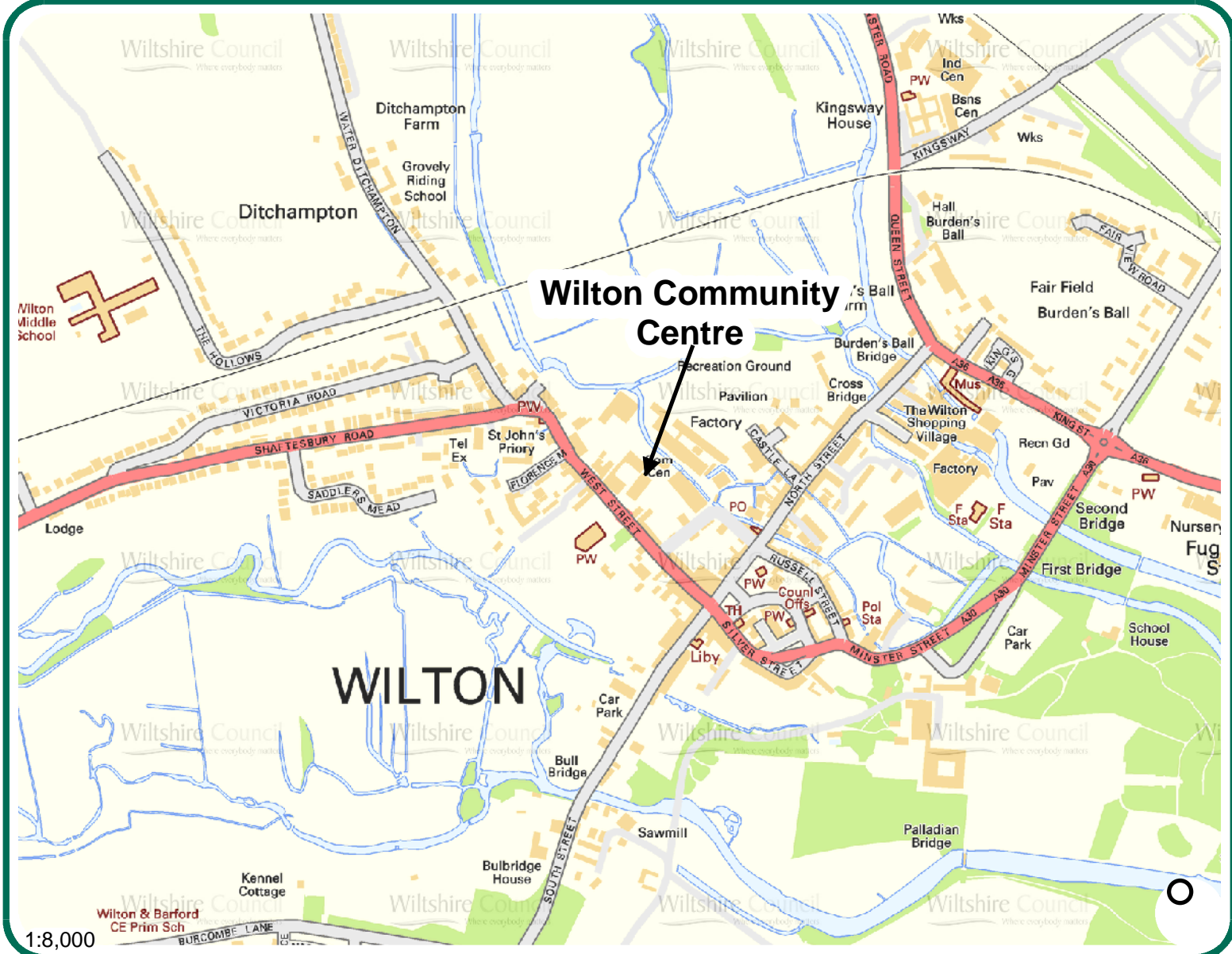
7 December 2016

1 February 2017
22 March 2017



Wilton Community Centre
West Street
Wilton
Wiltshire
SP2 0DG

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Grove Building, Church Street, Mere BA12 6DS
Date: 9 December 2015
Start Time: 6.30 pm
Finish Time: 9.42 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Robin Townsend, Associate Director, Corporate Office

Representatives from Town and Parish Council's

Partners

Wiltshire Police - Inspector Minty

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Peter Edge welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Mike Franklin – Wiltshire Fire & Rescue • Robin Townsend – Associate Director WC
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes and Matters Arising</u></p> <p><u>Decision</u> The minutes of the previous meeting held on Wednesday 7 October 2015, were agreed as a correct record and signed by the Chairman, subject to one amendment. The attendance for Compton Chamberlayne Parish Meeting should have read – D Winchester.</p> <p><u>Matters Arising</u> In relation to the Police and Crime Commissioners presentation at the last meeting, where the impact of the new Policing Model on rural communities was queried, Cllr Wayman noted that there had been an incident in Hindon where the Police had attended from Calne, however the ambulance took 1,5hrs to arrive. It was felt that this was unacceptable.</p>
5	<p><u>Delegated Authority</u></p> <p>The Board considered the request to agree to delegate authority to the Community Engagement Manager, as detailed in the agenda. Members discussed the level of funding permitted under the delegate authority and raised the recommended amount from £500 to £2,000.</p> <p><u>Decision:</u> The South West Wiltshire Area Board agreed to delegate authority to the Community Engagement Manager, in consultation with the Area Board councillors, to approve expenditure between meetings as follows:</p>

	<ul style="list-style-type: none"> • Where the funding is needed urgently and the matter cannot wait until the next scheduled area board meeting. • Funding may only be approved up to a maximum of £2,000 per decision. • Decisions taken under this delegated power shall be reported to the next area board meeting. <p>Funding may only be granted under this delegated power to applications which fully meet the Community Area Grants criteria.</p>
6	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Parish Precept – Asset Transfer</u> The Board noted the letter attached to the agenda from Cllr Tongue, which had been circulated to all Parish Councils. The Salisbury asset transfer package would be finalised towards the end of the year.</p> <p>A seminar for Town Councils would be arranged for 2016 to share the lessons learnt in Salisbury and to agree how the priorities should be set for those that wished to pursue such devolution. By taking this approach the Council would be able to use the experience gained and be able to move quicker on future requests.</p> <p><u>Good Neighbours Scheme (GNS) – Update</u> The Board was due to propose the appointment of the GNS co-ordinators as its older people's/carer's champions but this was now on hold until further information about the delegated funding was available.</p> <p>The Board noted their support for the GNS to continue in the South West Wiltshire community area.</p> <p><u>Public Transport Consultation</u> This was due to take place in the new year. The Board would begin a conversation with local communities about how more could be done to come up with local solutions in the future.</p> <p><u>Smoke Free Play Park Signage</u> Some Public Health Early Years funding to assist with potentially funding signage for Play Parks across the county was available. Area Boards and Town/Parish Councils were asked to agree to co-ordinate/manage and fund fixing/fixtures and be responsible for erection at each site within their area in order to take up this offer. The Area Board would consider how to best approach this before the next Area Board meeting on 3 February 2016.</p>

	<p>Steve Harris, Community Engagement Manager would circulate information to all town and parish councils, and asked for a response by 21 December 2015.</p>
7	<p><u>WC Plan to Tackle Child Sexual Exploitation</u></p> <p>The Board received a presentation from Blair Keltie, Service Manager for Child Sexual Exploitation and Missing Children; on Wiltshire Council's plan to tackle Child Sex Exploitation.</p> <p><u>What is Child Sexual Exploitation?</u> Someone taking advantage of you sexually, for their own benefit. Through threats, bribes, violence, humiliation, or by telling you that they love you, they will have the power to get you to do sexual things for their own, or other people's benefit or enjoyment (including: touching or kissing private parts, sex, taking sexual photos).</p> <p><u>Background</u> Following events in Rotherham, Rochdale, Oxford and elsewhere; in March this year, the Prime Minister stated that CSE was a National Threat and that child sexual abuse was a national Policing priority. Police forces must prioritise CSE and this is reflected in Wiltshire Police Priorities.</p> <p>An idea of the problem nationally:</p> <ul style="list-style-type: none"> • 88% increase in Police investigations since 2012 = 70K investigations nationally and no sign of slowing down. • In 2012 there was a watershed with the Saville revelations and its estimated that 30K victims of non recent case would come forward. • Estimated 100m images of children being abused in circulation and 50K people viewing these online. • 15 – 50% will go on to have contact offences. <p>The sexual exploitation of children and young people is a form of sexual abuse. It is not new. What is new is the level of awareness of the extent and scale of the abuse and of the increasingly different ways in which perpetrators sexually exploit children and young people.</p> <p><u>Grooming</u> Grooming refers to actions deliberately aimed at establishing an emotional connection and trust with a child or young person in order to increase the likelihood of them engaging in sexual behaviour or exploitation. Signs of Grooming include:</p> <ul style="list-style-type: none"> • Regularly missing from home or school and staying out all night • Change in behaviour – becoming aggressive and disruptive or quiet and withdrawn • Unexplained gifts or new possessions such as clothes, jewellery, mobile

- phones or money that can't be accounted for
- Increase in mobile phone use or secretive use
- Appearing to be under the influence of drugs or alcohol
- Being picked up or dropped off in cars by unknown adults
- A significantly older 'boyfriend' or 'friend' or lots of new friends
- Spending excessive amount of time online and becoming increasingly secretive about time spent online
- Sudden involvement in criminal behaviour or increased offending
- Sexual health problems

There are a number of ways in which local authorities, police and other key partners can reduce the prevalence of CSE.

- **Prevent** the abuse from happening;
- **Protect** young people who are victims or at risk of sexual exploitation;
- **Prosecute** offenders wherever possible;
- **Publicise** this activity, including how people can report Child Sexual Exploitation.

Area Boards

The Area Boards are a way of working to bring local decision making back into the heart of the community. They are a formal part of Wiltshire Council that try to find solutions for local issues

By working in partnership with local communities, the council can achieve so much more than it ever could on its own. We hope this will lead to better services, better communities and a better quality of life for everyone in Wiltshire. Councillors have a key role to play in this, and should not be afraid to raise these issues within the communities they represent.

Questions and comments included:

- The problem with the data protection act is that when someone is being investigated, you are not able to communicate this to the local Member.
- Youth Services were pulled last year, that was the best route in to working with young people on issues like this. Answer: Yes we have lost one pair of eyes, however we are working with Schools and holding briefings at multi agency forums.
- Was there a widespread general campaign to raise public awareness? Answer: We are working to up our game in community awareness, we will use any means we can to publicise and increase general awareness. The Phoenix project web site <http://www.itsnotokay.co.uk/> provides information and resources in a one stop shop. The first priority was to form a team which could work with the Police, the next stage will be to promote it.
- There were already many people in the Community who are trained in Safeguarding. Answer: We are not here to solve, but to work with those

	<p>people and to raise awareness and knowledge.</p> <ul style="list-style-type: none"> • Most children in Mere are going to school in Dorset, the Multi-agency forums and common assessment frameworks are not as well attended due to cross border issues. <u>Answer:</u> Not aware of what had taken place to fill the gap. We will work with our counter parts in Dorset as these issues do not recognise any regional boundaries.
8	<p><u>Seeds 4 Success</u></p> <p>Jaki Farrell from Seeds 4 Success gave a brief overview of how the service had been developed over the last 15 months and what would be delivered in the new year.</p> <p>Jaki had been working 2 days a week to develop the charity and set up youth services and run the leisure credit initiative. Area board funding would enable Jaki to become full time.</p> <p>The bridging project had 18 young people with special needs attending the weekly session. Funding was being sought to run a summer scheme in 2016. Community Foundation funds had also been secured for a healthy eating project.</p> <p>The new contract with Seeds 4 Success to provide open access youth work for the area would begin on 1 January 2016.</p> <p>There would be more open access, and work to secure further funding would be ongoing.</p> <p>Comments and questions included:</p> <ul style="list-style-type: none"> • What was open access? <u>Answer:</u> A youth club open to anyone, to come and join in. Not restricted to vulnerable and disabled. • Parishes welcomed the return of Jaki to the area and hoped that there would be more coordination and availability of youth provision in due course. <p>The contract was signed by Seeds for Success.</p>
9	<p><u>Partner and Community Updates</u></p> <p>The Board received the following verbal updates:</p> <p><u>Police – Neighbourhood Teams</u></p> <p>Inspector David Minty gave an update to the Board. Over the last 12 month period there had been four public order offences, compared to one the previous year. This was a 400% increase.</p> <p>Operation Midas was working with cross border partners to tackle poaching. The Police Control Strategy was under review and work would concentrate on four strands:</p>

- Domestic Violence
- Prolific Offenders
- Cyber Crime
- Vulnerable People

The new Police model on trial in Warminster which focused on a more efficient way of managing work.

Questions

- Was it true that vehicles caught travelling over 50% of the speed limit by the Community Speed Watch volunteers would receive a police visit?
Answer: Inspector Minty agreed to find out and feedback.

Note: Inspector Minty later reported to the Board that the answer was yes. However, a visit could not be carried out if the offending driver was not a Wiltshire resident.

Community Engagement - Steve Harris

Three more first aid sessions had taken place which had been well attended. 19 of the 37 parishes had also attended the Emergency Planning event and feedback indicated that they had found this very interesting and useful. Steve asked for any completed plans to be sent in to him.

Cycle Wiltshire would be returning this year on May 8th, with the elite cycle race date still to be confirmed. The race would start and finish in Salisbury this year.

Written updates and online information was noted:

- Area Board Projects and Priorities
- Wilton Town Team minutes
- Healthwatch Update
- Consultation Page link: <http://www.wiltshire.gov.uk/council/consultations.htm>
- Issues System link: http://services.wiltshire.gov.uk/Areaboard/areaboard_issues_search.php

10

Speed Indicator Device (SID) Programme for SWW

From November 2015 the Area Board will own three SIDs for use in the local area. A revised programme would need to be implemented, communities were invited to share their ideas on how this could work.

Questions:

- We would like to see a SID on the A350, but the notes say it must be on private land, is that right? Answer: Yes it must be on private land.
- This was a developing programme, it was hoped that in time the Parish Stewards would take on the installation and removal of the SIDs.

	<p>The Board considered a proposal to allocate £265 for the insurance required to cover Area Board volunteers installing and removing the SID as part of the programme led by Cllrs George Jeans and Peter Edge in the Mere, Tisbury and Wilton Community Areas for the period 29 September 2015 – 28 September 2016, as detailed in the report.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the allocation of £265 to cover insurance costs associated with the implementation of the movable SIDs around the community area.</p> <p>For openness, Cllr Jeans declared that as the insurance policy was in his name he would not vote on this item.</p>
11	<p><u>Area Board Initiatives</u></p> <p>The board considered two Area Board Initiatives for funding, as detailed in the papers attached to the agenda.</p> <p><u>Area of Outstanding Natural Beauty (AONB) – Meet the Producers Project</u> A ‘meet the producer’ event designed to showcase food and goods produced in the Cranborne Chase AONB.</p> <p>During the morning local businesses, including hotels, B&Bs, farm shops, pubs, restaurants and cafes, would be invited to meet and get to know other local producers, encouraging them to regularly stock, sell and use local produce.</p> <p>Buyers from local stores and larger retailers and supermarkets would also be asked along to the event to ensure it is as beneficial for local businesses as possible.</p> <p>In the afternoon the Fair (and Gardens) would be open to the general public. This would take place on Wednesday 20 April, at The Larmer Tree Gardens, Rushmore Estate Office, Tollard Royal, Wiltshire.</p> <p><u>Decision</u> The South West Wiltshire allocated £400 to the Area Board project for hire of The Larmer Tree Gardens for the ‘Meet the Producers’ event.</p> <p><u>Community Litter Picking Scheme</u> A project for the purchase of litter picking equipment, to be made available to all Parish Councils within the Mere, Tisbury and Wilton community areas (South West Wiltshire). Each Parish Council would be able to apply to South West Wiltshire Area Board for up to:</p> <ul style="list-style-type: none"> - 10 litter pickers. - 10 safety tabards.

	<p>- 2 handihoops.</p> <p>It would then be up to Parish Councils how that equipment was used, with the support of local volunteers. Parish Councils that received equipment would be asked to provide a brief update on what action had been taken after 12 months.</p> <p><u>Decision</u> The South West Wiltshire Area Board allocated up to £8,500 to the Area Board project – Community Litter Picking Scheme.</p> <p>The Board also discussed other possible ideas for future Area Board Initiatives, including improved internet/satellite provision by Wessex Internet and improved mobile phone reception in rural locations. The Board Members would meet in the new year to discuss these suggestions.</p>
12	<p><u>Public Rights of Way Update and Parish Circular Walks Scheme</u></p> <p>The Board noted the written updates on the latest development of the Public Rights of Way Improvement Programme and the promotion of new and existing circular walks initiative, by implementing new signage in a pilot scheme for the area, as detailed in the papers attached to the agenda.</p> <p>Any parishes interested in being included in the circular walk initiative should contact Steve Harris for further information.</p> <p>Cllr Jose Green lead Member on this initiative, had met with the CPRE who had recently funded some small plaques. They were now considering funding 5 fingerposts.</p> <p>Hindon Parish Council shared information on their circular walk initiative, which included a stone plinth and leaflets which were available in the local pub.</p>
13	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board considered the recommendations for funding for 2015/16 as detailed in the notes from the last CATG held on Monday 2 November.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the recommendations of the CATG from the meeting held on 2 November 2016, as listed in the report attached to the agenda.</p>
14	<p><u>Nadder Centre Update</u></p> <p>Councillor Tony Deane gave an update and explained that the new name for the Campus was ‘The Nadder Centre’ with an emphasis on Health and Wellbeing.</p>

	<ul style="list-style-type: none"> • Originally phase 1 was due to be completed by 4 January 2016, however the finish date could not be predicted. • A commercial tenant had been found to occupy the first floor, this would help to meet some of the costs of the Centre. • The Governance arrangements had not yet been decided, this was an ongoing process. <p>Cllr Deane circulated a suggested Terms of Reference which he had produced, with the aim that this would be used as guidance when the Board created the ToR for the Campus. The Area Board agreed to discuss the ToR at a Councillor meeting and feedback the decision on how this would be taken forward at a future meeting.</p> <p>A copy is attached to these minutes.</p>
15	<p><u>Area Board Funding</u></p> <p>The Board considered 3 applications for funding from the Community Area Grants Scheme, as detailed in the agenda. Applicants present were invited to speak in support of their projects. Following discussion, the Board voted on each application in turn.</p> <p><u>Decision</u> Tisbury Parish Council was awarded £500 towards the purchase of a marquee for the Great Tisbury Brocante event, subject to the applicant making enquiries to other parishes on the possibility of hiring their marquees.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria 2015/16.</i></p> <p><u>Decision</u> Bishopstone Parish Council was awarded £4,200 for additional equipment in the children’s play area.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2015/16</i></p> <p><u>Decision</u> Mere Footpath Group was awarded £441.90 towards footpath maintenance equipment.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2015/16.</i></p>

16	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 3 February 2016, venue to be confirmed.</p>
<u>Attachments - ToR Campus</u>	

This page is intentionally left blank

Nadder Centre Board

Terms of Reference and Constitution.

The following terms of reference and constitution are recommended to the SW Wiltshire Area Board for approval. They are based upon Wiltshire Council's draft guidance "Community Area Health & Wellbeing Group Terms of Reference" dated 1 Nov 2015

The Role of the Board

The Nadder Centre is a Wiltshire Council facility to be managed by Wiltshire Council staff (assisted by volunteers) **under the direction of the South West Wiltshire Area Board.** The Nadder Centre Board (NCB) is a non-executive advisory sub-group appointed by the Area Board to assist the Area Board by:

- Overseeing the delivery and promotion of the Area Board's strategic objectives for the Centre, including health and wellbeing and other locally agreed priorities
- Promoting the Centre in the community
- Supporting its operation by working closely with and providing advice and guidance to the local Health and Wellbeing team (HWT)
- Monitoring its financial performance
- and making recommendations to the Area Board

Wiltshire Council recognises that the Nadder Centre is to serve the Community and is paid for by the Community and **will therefore consult the Area Board on all proposals that affect its operation before making decisions.** The Area Board will in turn consult the NCB before making directions itself or responding to Wiltshire Council proposals. The NCB will be supported and advised by the local Community Engagement Manager who will also ensure effective liaison with the Health & Wellbeing Team.

Constitution

The NCB will have up to 11 members who will be appointed by the Area Board. Members will be selected from available volunteers to provide a range of expertise and community involvement. The Area Board will review the NCB membership annually and reappoint as necessary.

The NCB will be chaired by the Tisbury Division Wiltshire Councillor.

The NCB will appoint a secretary who may be the Wiltshire Council Community Engagement Manager. In any case the CEM will be invited to attend as a non-voting adviser and observer.

The quorum will be 5 members including the Chairman or the Chairman's nominee.

Resolutions will be approved by simple majority with the Chairman having the casting vote.

The NCB will meet monthly until the end of the first year of operation and quarterly thereafter.

All meetings and their agenda will be announced to members at least five days in advance and published on the Nadder Centre and Area Board websites. Meetings will be held in private unless previously agreed by the Chairman. At the Chairman's discretion and subject to their making their request in advance, stakeholders (organisations using the facilities and also St John's Primary School and Tisbury Amateur Swimming Club) and members of the public may attend and speak.

The minutes of NCB meetings will be published on the Area Board and Nadder Centre websites.

The NCB may invite individual members to take responsibility for and if necessary create subgroups of co-opted volunteers to deal with specific topics including:

- Finance
- Marketing
- Events
- Education
- Stakeholder relations
- Liaison with the 17 parishes in the Community Area.

Reporting and Consultation

The CEM will provide a report to each NCB meeting covering at least the following topics:

- Usage
- Progress towards an agreed business plan
- Performance against targets
- Operational changes and proposals for works
- Financial performance against budget
- proposed staffing changes
- Complaints and customer feedback
- Major events
- Achievements
- Promotion, marketing and publicity

The Chairman will present the NCB's resolutions and recommendations to the Area Board.

Communications marketing and publicity

The NCB shall ensure that an effective communications strategy is developed and delivered to keep the local community informed and engaged.

Members of the NCB may not issue media statements. All media statements about the Nadder Centre must be agreed between the Chairman of the NCB and the Chairman of the Area Board in consultation with Wiltshire Council's corporate media team.

Draft 7 Dec 15

This page is intentionally left blank

NOT PROTECTIVELY MARKED



Wiltshire Fire & Rescue Service briefing for Community Area Boards January /February 2016

Responsibility for fire and rescue policy has moved from the Department for Communities and Local Government to the Home Office.

The Government has a manifesto commitment to deliver greater joint working between the police and fire service, and it recently consulted on proposals to enable Police and Crime Commissioners to take on greater responsibility for fire services at local level.

Mike Penning has assumed responsibility for the portfolio, becoming Minister for Policing, Fire, Criminal Justice and Victims. He said: "As a former firefighter and now Minister for Policing, I know from first-hand experience how well the police and fire service can work together. We believe that better joint working can strengthen the emergency services and deliver significant savings and benefits for the public. This is about smarter working, reducing the cost of back office functions and freeing up the time of front-line staff."

"This move will have benefits for both services. Fire authorities can learn from the journey that police forces have undertaken on reform over the last five years. Equally, the success of fire and rescue services in prevention holds important lessons for the police."

Fire Service asks drivers to 'mind the gap'

Would a fire engine be able to get to your house in an emergency? That's the question Wiltshire Fire & Rescue Service is asking local people.

A fire engine needs clearance of 10ft (three metres) to pass safely. Streets congested with parked cars can delay fire engines and other emergency service vehicles attending an incident.

With more and more households having more than one car, the Service is becoming increasingly concerned that fire crews could be seriously delayed getting to an emergency incident because of inconsiderate parking.

Anyone parking on the roadside is asked to:

- Park tightly to the kerb
- Leave enough space for a fire engine or an ambulance to pass
- Leave extra room near tight corners – and never park right on a junction
- Observe double yellow lines – they are often there to ensure turning space for larger vehicles
- Fold in your wing mirrors

The Service is now running 'Mind The Gap', an awareness campaign into the dangers of inappropriate parking, with fire crews carrying out leaflet drops in areas where problems are frequently reported.

NOT PROTECTIVELY MARKED

Road Safety news

The Wiltshire & Swindon Road Safety Partnership comprises of Wiltshire Council, Wiltshire Police, Swindon Borough Council and Wiltshire Fire & Rescue Service.

They are working towards the following locally agreed targets.

*KSI – Killed or Serious Injuries

40% reduction in all KSI's*

50% reduction in Child KSI's*

10% reduction in Slight Injuries

These are to be achieved by 2020 and are based against the base averages between 2004-2009.

For the last full year of published statistics in 2014 there were 1574 recorded collisions which resulted in 2157 casualties of which 31 were fatal. The overall cost of these casualties to the community is estimated to be £125 million (*Department for Transport*)

2015 statistics Published statistics for 2015 currently up until the end of July show 18 fatalities and a total of 884 casualties

	Jan	Feb	Mar	Apl	May	Jun	Jul	Totals
Fatal	2	1	1	2	2	3	7	18
Serious	18	20	15	21	30	23	24	151
Slight	188	128	94	129	128	150	185	1002
Total:	208	149	110	152	160	176	216	884

Killed and seriously injured stats for vulnerable road users

	Fatal	Serious	Slight
Motorcycle	6	36	81
Pedestrian	1	26	91
Pedal Cycle	2	21	73
Horse Riders	0	0	1
Children <15	1	8	74

Wiltshire & Swindon Road Safety Partnership Activities

The Partnership uses the police statistics above to set their campaigns and education priorities over the following 12 months. They also follow and support the national campaigns.

The Partnership receives no direct funding and works because of the commitment of each agency to reduce casualties through prevention work.

Michael FRANKLIN
Partnerships & Community Engagement Manager (Wiltshire Council area)
January 2016

Invitation to attend Wiltshire Council's budget setting meetings

Wiltshire Council is holding a series of meetings to outline setting the budget for 2016/17. The meetings will highlight the challenges that the council faces and how these can be met.

Funding from central government continues to reduce. This combined with the increased demand for some council services, particularly for vulnerable children and adults, and the cost of inflation, means that we need to make savings of £28 million.

The council remains committed to investing in services aligned to its three priority areas to protect those who are most vulnerable, to boost the local economy by creating new jobs and safeguarding existing ones, and to support and empower communities to do more for themselves.

The lead cabinet member for finance, Dick Tonge, will outline the budget proposals and how the money will be allocated. The audience will be invited to ask questions and comment on the proposals.

We look forward to seeing you. Please confirm your attendance by emailing: events@wiltshire.gov.uk

Meeting schedule

Date	Location	Venue	Time
1 February	Devizes	Corn Exchange	5:30pm
3 February	Chippenham	Chippenham Town Hall	5.30pm
4 February	Trowbridge	County Hall	5.30pm
10 February	Salisbury	Guildhall	5.30pm

Wiltshire Council Information Item

Subject:	Wiltshire Passenger Transport Review
Officer Contact Details:	Passenger Transport Unit- 0300 456 0100/ passengertransport@wiltshire.gov.uk
Weblink:	http://consult.wiltshire.gov.uk/portal

Wiltshire Council is undertaking a review of Wiltshire Council supported bus services.

This is part of a wider review of all areas of Wiltshire Council's passenger transport remit.

Although passenger transport makes a strong contribution to the priorities that underpin Wiltshire Council's Business Plan, a key challenge in recent years has been how the service can continue to achieve these priorities in the face of growing pressures on local authority spending. This review is therefore being undertaken to help identify savings from passenger transport budgets.

Roughly half of bus routes in Wiltshire are operated with the need for financial support from Wiltshire Council. Services with fewer passengers, weekend and evening, or remote services require more support. Many other local authorities have already made savings from reducing or withdrawing subsidised bus routes.

The Council has already completed a pre consultation assessment, (details can be found via this link (www.wiltshire.gov.uk/localtransportplan3)).

We will now undertake a broader consultation to hear the views of residents. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Consultation documents can be viewed from the 11 January 2016 on the Council's consultation portal <http://consult.wiltshire.gov.uk/portal>.

Hard copies of the consultation material including questionnaires will be available at local libraries and at main council offices from the 11 January 2016. Questionnaires will also be available on buses operating a journey that is funded by Wiltshire Council, and can be sent out on request.

The consultation will be open from 11 January 2016 to 5pm on the 4 April 2016.

If you have any queries, please contact us using the details:

By email to: passengertransport@wiltshire.gov.uk

Public Transport Survey
Passenger Transport Unit
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN
Tel. No. 0300 456 0100

Minutes of the Wilton Town Team meeting held on Thursday 19th November 2015 at 7.00pm in the Council Chamber

Present:

Cllr Phil Matthews, (Mayor of Wilton), **Wilts Cllr Peter Edge**, **Jonathan Green** (Minster, Baptist Church), **David Parker** (Editor, Valley News), **Catherine Purves** (Town Clerk), **Rev'd Mark Wood** (Rector, St Mary & St Nicholas Church), **Gary Nunn** (Wilton Community Centre etc) **Stephen Harris** (Community Engagement Manager) **Andy Kinsey** (Wilton & District Business Chamber) **James Scott-Clarke** (Chairman, Tisbury & District Community Minibus Ltd - "Tisbus") **Dave Roberts** (Director, Morgan Roberts Ltd), **Louise Cary** (Wiltshire Council),

Apologies:

Mark Pountain (Chairman Wilton Community Land Trust)

Prior to the main meeting, James Scott-Clarke gave a short presentation on the TisBus scheme, and Dave Roberts and Louise Cary updated those present on the British Cycling event proposed for Wiltshire in May 2016 (date to be confirmed). Notes of the presentations can be found in the appendix to these minutes

1. **Chairman's welcome and apologies** – Cllr Edge welcomed all to the meeting. The apologies were as noted above.

2. **Approval of the minutes of the previous meeting, and any matters arising not covered in the agenda**
 - a. *Minutes* – the minutes of the previous meeting held on 22nd October were approved and signed as a correct record subject the amendment that the Church had just celebrated its 170th birthday, not that it was about to.
 - b. *Matters arising*
 - i. *Wall of Remembrance* – Gary reported that he had not heard anything more about the Wall of Remembrance, and would make enquiries.

3. **Updates re current issues**
 - i. *The re-opening of Wilton Station*

Two events are being held concerning this. The Business Chamber is holding a lunch on 26th November at the Salisbury Golf Club, to be attended by the Chairman of the Swindon & Wiltshire Local Enterprise Partnership, and also Paul Johnson of Trans Wilts, and Wilts Cllr Horace Prickett, Portfolio Holder for Transport. Mr Johnson and Cllr Prickett will also be attending the community meeting arranged for 7.00pm the same evening in the Baptist Church to update the public about progress. It was vital to have a strong show of local support at both meetings. It was noted that John Glen Mp and Claire Perry Parliamentary Undersecretary at the Department of Transport both strongly supported the project.
 - ii. *Lloyds Bank opening hours* – the petition was still available for signature, and it was decided that it should be collected and presented in January.
 - iii. *Transfer of assets to Wilton Town Council* – Wilton Town Council had agreed to enter into negotiations for the transfer of the public toilets in the Market Square, the two disused buildings at the junction on Bell Lane and the two

play areas in Marchmont Close and Randells Croft. It was thought that the public toilets would be transferred in April 2016, and the other assets in 2017. It was understood that Salisbury City Council will be used as a model for future transfers.

- iv. *CCTV* – The Town Council is waiting for costings to run its own system, or whether it should wait for the existing system to be upgraded with the signal either transferred locally or to Salisbury. The Town Council will choose the most economically viable option.
- v. *Dementia awareness evening* – there will a presentation on dementia awareness at the February 2016 meeting, starting at 7.00pm on Thursday 18th February.
- vi. *Wilton Retailers' Evening* – this was thought to have been very useful, and will be held again in March 2016, led by the Business Chamber.
- vii. *Sure Start Centre* – the Wilton Middle School Trust had offered formally to cover the 12 months rental due to from June 2016 to June 2017, and that the PCC were happy to explore the possible adaptation of the Church Rooms as venue to provide a continued service. Both local managers have resigned, but the Revd Wood understands Wiltshire Council would like to discuss matters further. Cllr Matthews raised again his concern about the funds raised by his Mayoral Appeal in 2014/15 towards the proposed sensory garden, and when the funds would be returned to him. It was noted that the Business Chamber would prefer the existing venue to revert to being a business or retail outlet.
- viii. *Proposed Town Manager* – mark Pountain had advised by e-mail that he had yet to discuss the possibility of a joint CLT Manager/Town Manager with the Our Enterprise Trust, but hoped to be able to report progress to the next meeting.

4. The possibility of starting a Wilton & District community bus scheme "WilDbus"

The presentation given by James Scott-Clarke was well received, and it was agreed to progress matters by forming a working party to meet in January and investigate matters further. Volunteers across the Wilton Community District will be sought.

5. Proposed Cycle Wiltshire Event 2016

The earlier discussion was noted, but concerns were raised about the impact on residential parking. It was also thought necessary for some sort of PA system to be in place in order to commentate on the race.

6. Brief Updates from Member Bodies

- i. *South West Wilts Area Board* – Stephen Harris advised that the next Area Board meeting will be held on Wednesday 9th December in Mere. Items covered will include a litter picking initiative, a joint Rights of Way project with the campaign for the Protection of Rural England, precept issues, area profiles, prevention of child sex exploitation and the SID's programme.
- ii. *Wilton Carnival* – Gary Nunn advised that a public meeting has been organised for Wednesday 25th November to discuss the organisation of the carnival in 2016 and beyond. Arrangements for the Christmas Tree Lighting

Event are well in hand. The risk assessment has been done, and will be circulated.

- iii. *St Mary & St Nicholas Church* – The Revd Mark Wood advised that plans were well advanced for the Royal Weekend 11th/12th June 2016, with a Civic Service, live band, Wilton's Got talent and a tea party in the Community Centre
- iv. *Wilton & District Business Chamber* – Andy Kinsey advised that the next Business Breakfast would be held on 8th December in the church. The Chamber will providing freestanding Christmas trees and battery powered lights to the local businesses. The Scouts would be running the Scout Post again this year. The Town Trail scheme will also be revived to be in place by next spring.
- v. *Baptist Church* – the Minster, Johnathan Greening advised that the Christian Fellowship's Christmas Lunch would be going ahead this year.
- vi. *Wilton Town Council* – Cllr Matthews advised that he had sent a Letter of Condolence as Mayor to the French Ambassador in the light of recent events in Paris.

7. Any Other Business

Cllr Edge advised that the recommendations from the Community Governance Review working group would be discussed at a special meeting of Wiltshire Council on Tuesday 24th November. The owners of the Felt Mill were to submit plans for approval to Wiltshire Council by Christmas. He understood that they were very similar to those given approval in 2003, but it was possible that a public meeting might be called, particularly in connection with the impact on primary school education in Wilton. He was investigating options, as the £1m obtained from the UKLF development was being put towards the school to be located at the Fugglestone Red 2 development at the top of The Avenue, in Salisbury CP.

The meeting ended at 9.20pm.

The next meeting will be held on **Thursday 21st January 2016 at 7.30pm in the Council Chamber**

January 2016

New provider for adult community health services in Wiltshire

Wiltshire Clinical Commissioning Group has awarded Wiltshire Health & Care the contract to provide adult community health services in Wiltshire for the next five years.

Wiltshire Health & Care is a new organisation formed by Great Western Hospitals NHS Foundation Trust, Salisbury NHS Foundation Trust and Royal United Hospitals Bath NHS Foundation Trust.

The new contract is due to start in July 2016, and will mark the start of an exciting period of change, where more care will be delivered closer to local communities, people will be supported to maintain independence and reliance on hospital services will be reduced.

As part of the CCG's five year plan to bring health care closer to home, the changes to adult community health services will ensure that the focus is very much on patient centred care with GP practices firmly at the heart of community provision. Delivered through integrated community teams across the county, Wiltshire Health & Care will support Wiltshire CCG to meet the challenges of an ageing population and to enhance partner working across the health economy to provide a health service fit for tomorrow.

Pilot out of hours service for unwell children

A new pilot service for an out of hours GP service for children has been launched with the aim of avoiding unnecessary A&E attendances. Parents of children aged 0-10 can now book a same day appointment to see a GP at the Salisbury Walk In Health Centre.

The extended service provides health advice and treatment for minor illnesses and injuries and provides parents with a local alternative to A&E when their child is ill and their surgery is closed.

The pilot service, which is already helping to reduce some of the pressure seen at our A&E departments over the winter months, will run until the end of March 2016. It is available for children under the age of 10, and is open Monday to Friday 18:00 – 22:00 and Saturday and Sunday 16:00 – 20:00 by contacting the 111 telephone number.

If necessary, the call handler will advise parents to contact the Walk In centre to make a same day appointment. If however, the child has an obvious serious or life threatening condition; parents are advised to call 999.

RUH Hopper bus service

In the UK the NHS has a duty to transport patients to hospital and Wiltshire CCG fulfils this duty with the Non Emergency Patient Transport (NEPT) service, which the CCG funds to the tune of £2.3million per annum. The service covers the whole of Wiltshire, transporting patients to the Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust Hospital, and is managed through a contract with Arriva.

Wiltshire CCG has not funded the RUH Hopper Bus Service since 2007.

The NEPT service was introduced in 2007. All bookings are subject to assessment, to ensure the right sort of transport and the required levels of care are provided for patients during their journey. The service is also provided for the patient's carer where their particular skills or support is needed. Where patients are not eligible for NEPT, they are signposted to other suitable transport providers within the community, such as the LINK service.

At its meeting in June 2015 the Joint Commissioning Board (JCB) agreed to provide funding from the Better Care Fund in 2015/16 for the continued operation of the RUH Hopper Bus Service for the remainder of the financial year. This was a temporary solution, with the agreement that the situation would be subject to a review by Wiltshire Council to identify ways of reducing the cost of the service.

Whilst Wiltshire CCG regrets it is not in a position to be able to match-fund the Hopper service with Wiltshire Council, the CCG's position has not changed since the NHS withdrew its funding in 2007. The CCG maintains that the Hopper service does not provide an equitable service for all Wiltshire patients, and is restricted to transporting people to the Royal United Hospital only. The NHS is under intense financial pressure and the CCG has no spare resource to be able to fund the Hopper service as well as the Wiltshire-wide Non Emergency Patient Transport Service, which, as well as taking people to the RUH, also transports people to Salisbury District hospital and Great Western Hospital. Indeed, finding the funds required for the Hopper service would require the CCG to reduce clinical services currently provided for patients.

House of Lords acknowledge good work of CCG

Lord Prior of Brampton, Parliamentary Under Secretary of State for NHS Productivity has echoed the views of Claire Perry MP in extending his thanks to Wiltshire CCG for improvements made in the delivery of healthcare across Wiltshire.

In his letter to the CCG, Lord Prior specifically alludes to a number of projects, including:

- Creating a dedicated and enhanced GP service for nursing homes to ensure that personal care planning is agreed and managed, and that cases are reviewed more regularly
- Forming local multi-disciplinary teams to support GPs and the primary care sector to help provide comprehensive health and social care treatment to patients
- The development of an extended hours urgent care centre which will provide same-day appointments for patients in Devizes and the surrounding area

Lord Prior applauds the CCGs view that services should move closer to the patient in communities and supports the integration of health and social care. He also commends Wiltshire CCG on its creative use of existing services and best use of resources to dynamically improve the wellbeing of patients and NHS Staff.

Stay well this Winter campaign

Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 5 October 2015 and will run until 27 March 2016 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don't get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

Some top tips on staying warm and well this winter.

1. Keep your home warm – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold, set the heating to come on earlier so that you're not waiting for your home to warm up.
2. Have your flu jab. Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. If you do fall ill with flu, it's best to stay at home. Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. Vomiting and diarrhoea bugs caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or your children go back to school.
5. Make sure you have enough winter supplies and keep a well-stocked medicine cabinet, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill - The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS 111 for advice or go to NHS Choices website www.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge or the walk-in centres in Swindon and Salisbury for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance

Keep an eye on elderly or frail friends, neighbours and relatives this winter and join us in helping Wiltshire stay well this winter.

NHS
Wiltshire
Clinical Commissioning Group

Do you have a long-term health condition or are you 65 or over?

Make sure you get your prescription medicines before Christmas Eve.
Because many GPs and Pharmacies will close over the holidays.

STAY WELL THIS WINTER

Richard Pile

NHS
Wiltshire
Clinical Commissioning Group

Do you have a long-term health condition?

If you feel like you're getting a cough or a cold on top of your existing condition, get advice from your pharmacist before it gets more serious.

STAY WELL THIS WINTER

New specialist nursing team for end of life care

A new specialist nursing service has started that will give additional support to ward nursing and medical teams who provide end of life care to patients.

While the Hospital Palliative Care Team currently treat patients who have complex physical, psychological and emotional needs, the new specialist nurses will give extra support to ward staff caring for patients who need less complex support.

They will also have a staff education and training role around the introduction of new personalised care plans.

These ensure that patients who may die within a few days receive clear communication on any decisions, that there is sensitive communication between staff our patients and those important to them and that we take into consideration at their personal needs and act on them.

Lorna Wilkinson, Director of Nursing said: "With an aging population we are seeing more older people with complex conditions requiring hospital care or treatment and some of them may also be nearing the end of their life. It's essential that patients who are coming to the end of their life have the very best all round care that we can provide and our staff have the support they need to do so."

Volunteers needed to act as ward companions for dementia patients

Staff are looking for new volunteers who can give up some of their free time to provide companionship to patients with dementia to support them in hospital, as part of a new pilot on Redlynch and Pitton wards.

While the Trust runs the successful Engage programme, where volunteers increase social interaction for patients through quizzes, discussion groups and memory games, ward companions will act as "friends", giving additional support and company for patients during their hospital stay.

Jo Jarvis, Voluntary Services Manager said: "Our volunteers find the work and time that they give to our patients interesting and rewarding. We are looking for people who have good

communication and interpersonal skills, an approachable friendly and caring manner and would be able to give up around two to three hours a week for a morning or afternoon. Interviews and checks would be carried out, and training provided for successful candidates."

People interested in becoming a ward companion should contact Jo Jarvis, Voluntary Services Manager on 01722 336262, extension 4026 for more details.

Hospital above average for cleanliness, food and the environment

Cleanliness, food quality and patients' overall experience of facilities and support have been rated highly in the latest national report on the Patient Led Assessment of the Care Environment (PLACE).

The national report follows an assessment made by patient and public representatives and modern matrons.

In summary, the scores were:

- Cleanliness – **scored 99.3%** (national average 97.57%)
- Food – **scored 94.57%** (national average 88.93%)
- Privacy, Dignity and Wellbeing – **scored 89.47%** (national average 86.03%)
- Condition, appearance and maintenance – **scored 95.31%**

(national average 90.11%)

- Dementia standards – **scored 84.66%** against a national average of 74.51%.

Ian Robinson, Head of Facilities said "These results are good news for our patients and visitors and reflect the commitment and professionalism of our staff."



inside this issue...

Staff and patients celebrate three years of mobile chemotherapy

Team Salisbury win military challenge

Salisbury in top 120 healthcare organisations to work

.... and much much more

Salisbury in top 120 healthcare organisations to work

For the second year running, comments from staff have placed The Trust in the best healthcare organisations in the country in which to work.

The Health Service Journal gathered a range of information from employers and staff and these were then analysed by independent workplace research firm Best Companies Group who used this to benchmark organisations and identify the top 120.

There are over 150 general hospital Trusts in the country and a further 300 community, mental health Trusts and Clinical Commissioning Groups. The publication took into account the results and comments from staff surveys, and a range of information



from the quality of leadership and staff communication and engagement, to the working environment and training and development.

Alison Kingscott, Director of Human Resources and Organisational Development said 'We feel that it's essential that our staff are supported at work, both in the care that they provide for our patients and in their own health and wellbeing, and this again highlights Salisbury as a good place to work and progress a career in the NHS.'

Self Care and Staying Healthy this Winter

Hospital staff and local people had an opportunity to find out more about how they can improve their own health and pick up potential signs of serious illnesses during Self Care Week.

Throughout the week specialist staff were on hand to provide information on a wide range of areas, from how to protect against flu, preventing illness and healthy eating to more specific support around alcohol and stop smoking advice. It was also an opportunity to remind people that their local pharmacy is a recognised source of very good health information and to understand which health service is suitable for their health needs.

More information on how to stay well this winter be found on NHS Choices at www.nhs.uk

STAY WELL THIS WINTER

Salisbury District Hospital to take part in major new National research

Salisbury District Hospital is one of the first sites in the country to be involved in a major clinical trial in the UK to see whether aspirin can prevent cancers from coming back.

The ADD ASPIRIN trial will be run in around 100 centres within the country and will involve people who are having, or have had, treatment for early cancer.

Stef Scott, Head of Research said: "This is an excellent achievement for Salisbury and another example of where reputation, local expertise, knowledge and a 'can do' attitude has been recognised enabling us to be one of the first hospitals to offer patients an opportunity to take part in this high profile and important research project."

"In Salisbury we will be looking to involve around 40 to 50 patients a year with their consent, we expect the trial to last around 12 years. Patients who are interested in taking part in the ADD ASPIRIN trial should talk to their doctor, who will be able to consider whether they are suitable for the trial."

Dementia Community Roadshow

Staff, patients and visitors had an opportunity to visit the Alzheimer's Society's Dementia Roadshow. The aim of the roadshow was to increase local awareness and understanding of the condition which affects more than fifteen hundred people in Salisbury and staff were on hand to provide advice to anyone with queries about the condition, as well as helping to promote the benefits of an early diagnosis.



Staff and patients celebrate three years of mobile chemotherapy

As part of Chemotherapy in the Community Week, staff, patients and carers joined the team from Hope for Tomorrow to celebrate the first three years of the Mobile Chemotherapy Unit (MCU).

The MCU visits locations in Gillingham, Westbury, Ludgershall and Fordingbridge and has so far saved patients over 20,000 hours in travel and waiting time.

Senior Sister Sara Dear said: "Over the last three years we have delivered over 500 treatments for patients in a relaxing and comfortable environment in their own communities, avoiding the stress and strains of travelling long distances to hospital."



National award for Salisbury blood clot services

Salisbury nurses who assess, manage and treat people for blood clots have won a national Quality in Care (QiC) Programme Award.

The nurse-led Venous Thrombosis (VTE) and Anticoagulation Services cover all aspects of care in this area, with the VTE Service assessing and treating patients in outpatient clinics and the Outreach Anticoagulation Service assessing patients in hospital and providing support and guidance for ward staff.

In this award our staff were “head and shoulders” above the rest, with the judges impressed by the way in which nurses are used in this role.

Lorna Wilkinson, Director of Nursing said: “They were also impressed with our streamlined integrated care



pathway, collaboration with other departments, the assessment of care and the involvement of people who use the service. All supported by a wealth of positive feedback.”

Annual Flu Vaccination Programme for Frontline Health Staff

Frontline staff are being vaccinated as part of the Trust's programme to protect patients and staff from the virus.

Comprehensive staff vaccination can help reduce the risk of flu spreading across patient areas and affecting vulnerable patient groups. It can reduce staff sickness within the Trust.



Director of Nursing Lorna Wilkinson receiving her flu jab.

Fundraising continues as Salisbury's first Breast Unit becomes a reality

Thanks to your generous support of the Stars Appeal Breast Cancer Unit Campaign we'll soon be building Salisbury's first dedicated Breast Unit.

Due for completion in summer 2016, the new unit will provide the best possible facilities for patients with dedicated waiting, diagnostic, treatment and counselling rooms. The Breast Team are enjoying working with patients and designers to create a calm, light and dignified environment.

Miss Vicky Brown, Consultant Surgeon and joint chair of the fundraising campaign said: “We have always aimed for the highest standards, but being able to provide

all our outpatient services in a purpose-built environment will make a massive difference by enabling us to provide quicker diagnosis and better, more holistic care.”

The unit will be named after Salisbury's David Brown, (pictured right with the Breast Team) who made a particularly substantial donation to the campaign. The many other generous donors will also be recognised within the Unit and there will be a chance to see the Unit once complete - please get in touch with



the Stars Appeal office on 01722 429005 for more details.

People are continuing to support the campaign since the initial target was reached. These vital funds will be used to further enhance the new Unit and to provide extra support to the many local people who will be treated there.

Team Salisbury win military challenge

Staff from Salisbury District Hospital won the South West NHS Military Challenge on Dartmoor. The 10 strong team, including executive directors and clinical and managerial staff, beat 14 other hospitals in seven of the nine challenges. This included the assault course led by the Royal Marines, a number of physical and mental tests and the delivery of care and the building of communication systems under fire. In awarding the team their medals, 243 (Wessex) Field Hospital praised Salisbury's team working and leadership which was really put to the test under the most extreme conditions. The team also raised over £1,500 for the hospital's Stars Appeal.



The Salisbury Hospice

We all hope for a dignified death when the time comes, and we are fortunate to have in Salisbury a hospice whose job it is to help end of life care needed by patients and their families.

Our Hospice has been open since 1987, a specialist 10 bedded unit of the hospital with all the usual staff - doctors, nurses, etc. Being on the hospital site is particularly valuable as it gives full access to all the other essential services that the hospital provides. Out of the 155 acute hospitals in England, only 23 have hospices attached.

Salisbury Hospice Charity funds nearly half of the running costs of the unit, and needs to raise £1.5 million each year to do this through donations and fundraising. Neither Macmillan Cancer Care nor Marie Curie has a major presence in South Wiltshire at present.

Built at the south end of the hospital site, the beautifully designed, purpose-built unit has ten inpatient beds and a day care centre, overlooking a garden filled with birdfeeders, a pond and a view across the Chalke valley to Clearbury Ring on the hills opposite. The emphasis is of course on helping patients and their relatives to cope with the difficulties that may arrive at the end of life - physical and emotional pain being a large part of this. So this stress-free and peaceful environment is an essential ingredient for success.

I went to see the Salisbury Art Trail exhibition in the hospice meeting room in early October. One could not help being moved by the lovely sale of paintings, so many done by

patients' relatives. There does seem to be a real feeling of 'family' in the hospice, of calm, and of dignity. The day care centre, open four days a week, and named after our eminent physician Peter Gillam, provides a social meeting place so that patients do not feel alone in their illness. They also have access to all the expertise based at the hospice.

As well as providing care in the hospice itself, there is a specialist outreach team that visits the wards in the hospital and goes out into the community, advising on the care of patients who would benefit from their skills. The community team works alongside GPs and district nurses supporting patients to remain as long as possible in their own homes. In the New Year, Salisbury Hospice Charity will be funding a Hospice at Home service for the next three years, so that specially trained carers will be able to provide hands on care in patients' own homes.

I feel that we are profoundly fortunate to have this unit to call on when needed. It deserves the full support of our community every bit as much as other parts of the hospital.

For more information, or to make a donation, visit www.salisburyhospicecharity.org.uk, or telephone 01722 416353

Dr Alastair Lack
Lead Governor

Successful AGM

Foundation trust members turned out in force again to the Annual General Meeting at the Salisbury Arts Centre to find out more about how the hospital had performed last year and hear specialist presentations from staff in A&E.

The presentations highlighted the day to day work staff do in A&E and the Trauma Unit which links in closely with the main centre in Southampton. One of Salisbury's strengths is its high quality burns, plastic surgery, rehabilitation and spinal presence on the site, which is an addition and advantage when compared with most other trauma units across the country.

"We enjoy tremendous support from the local community and the turnout once again highlighted the interest people have in the NHS and our local health services," said Nick Marsden, Chairman of Salisbury NHS Foundation Trust.

"While the AGM gave us an opportunity to look at the real challenges that lie ahead, it also enabled us to focus on the good performance throughout the year and celebrate the enormous achievements of our staff. I want to thank all those that came along to this successful event and thank you again for all your support."



Georgina and baby Henry Chalke of FJ Chalke of Mere who supply the car, and hospital Chief Executive Peter Hill

Stars Appeal

A brand new Kia Picanto car worth over £8,000 is the top prize in the Stars Appeal Christmas Raffle. Second prize is £1,000, third prize £500 plus lots more cash prizes! Tickets are just £1 each and you will find two books enclosed. If you would like to buy them, simply fill out and return the stubs, along with a cheque for the appropriate amount (payable to the Stars Appeal), in the enclosed envelope. To help raise as much as possible from the raffle, tickets will also be sent out with other hospital newsletters. If you also receive these, perhaps you would be kind enough to pass the tickets on. If you can help sell tickets, please contact the Stars Appeal office on 01722 429005. Readers of this newsletter helped raise a wonderful £28,000 from last year's Christmas raffle. We hope to raise even more this year. Thank you for your continued support and have a very Happy Christmas.

Getting in touch...

Get in touch with your Governor by going onto our Website: www.salisbury.nhs.uk, click on the Foundation icon, and then Council of Governors. Once there, choose the Governor who represents your constituency, or contact us by post at the following address, **Salisbury District Hospital, Trust Offices, Odstock Road, Salisbury, Wiltshire SP2 8BJ.**

To help with our costs, where possible we would like to send this newsletter by email. If you are happy to receive it this way, please contact Isabel Cardoso at: Isabel.cardoso@salisbury.nhs.uk, or on tel: 01722 429390.

This document is available in large print, audio tape or another language on request.



Update for Area Boards - January 2016

The Care Quality Commission (CQC) inspection of The Royal United Hospitals Bath NHS Foundation Trust

The CQC is the independent regulator of health and adult social care in England. Between January and the end of March 2016 the CQC will be inspecting acute hospital services provided by the RUH. It wants to hear from local people about their experiences of services and will have an engagement stall at Trowbridge Library, County Hall on Wednesday 2 March from 11 - 1pm.

If you would like to provide any feedback on your experiences of services, please contact the CQC on telephone 0300 0616161 or email: enquiries@cqc.org.uk. Alternatively you can contact Healthwatch Wiltshire as we work closely with the CQC to support its inspections.

Using the arts to engage with local people about their experiences of health and care

With a grant from Wiltshire Council's Arts and Health Innovation Fund, Healthwatch Wiltshire, working in partnership with Wiltshire and Swindon Users' Network, commissioned an Arts and Health Project called "This is me". The aim was to produce something to challenge the people who make decisions about health and social care to think differently about the people who are using those services, especially older people using both health and social care and their unpaid carers.

Elevate, an arts programme from Salisbury Hospital, was selected to deliver this project. They used vintage tea parties, with community groups and in isolated peoples' homes, to encourage people to open up about their experiences. The tea parties included live music, cakes and party activities. Over 100 people took part, and shared a wealth of experiences. Some of these were shared on twitter and can be seen at <https://twitter.com/hwwteaparties>

People reported some very good care, but also some services not being joined up, and difficulties in finding the information that they needed, especially for people who fund their own care. Participants wanted person-centred care, with care visits at the right times for them, by people they had the opportunity to get to know. Issues with hospital transport were raised, and the hard reality of being a carer was also described. A video of the project has been produced and is available at <http://www.healthwatchwiltshire.co.uk/this-is-me>

The findings have been shared with health and council officials and will be used to continue our monitoring of health and social care services.

Your Care Your Support Wiltshire

Healthwatch Wiltshire, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk>

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

We would like to know what you think about the website so far and your ideas on what you would like to see on the site. Please tell us about local groups and services that are running in your local area and we will add them to the directory of services. You can get involved in discussion groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

Youth Report

South West Wiltshire Area Board

The LYN (Local Youth Network) Management Group met in December, and received two interesting presentations from potential Grant applicants. Suzanne Maxwell offered a 'hands on' session to demonstrate the work of **Anyone Can Cook**, a CIC already providing cooking courses across the south. The LYN were treated to tasty noodles along with the information, and supported funding for cooking and accredited Food Safety courses to be delivered to young people in Wilton, Tisbury, Mere and Broadchalke.

The second visitor was Rex Stephenson who pitched for the newly formed **Cadet detachment** in Tisbury, and the LYN agreed to cover the costs of purchasing a large tent and rucsacs.

Additional funding will be recommended for **Tisbury Parish Council** for the on-going costs of the youth work for 2016-17 subject to discussion by the LYN meeting at their meeting February.

The amount of Youth funding that will be available for 2016-17 is not yet known, although it is likely that there will be a small balance carried forward to supplement the new allocation.

Tisbury Parish Council are considering a submission to the **Heritage Lottery Fund** for a two year youth and community project celebrating the connection between the local stone and Salisbury Cathedral. They are seeking adults who would like to learn stone masonry or have an interest in sharing local history through developing a web site. More information from Nicola.sage@wiltshire.gov.uk or phone 07786 033278.

Nicola Sage

CYO South West Wiltshire

19th January 2016

Report to South West Area Board
Date of meeting 3rd February 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Tisbury Parish Council	£1,205	To be considered on 24.02.16
Area Board/LYN	£3,280	Recommended for funding
Tisbury Cadets	£1,000	Recommended for funding
Tisbury Parish Council	£6,678	To be considered on 24.02.16

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
229	Tisbury Cadets	Equipment	£1,000
Project description To fund purchase of a tent, ten backpacks and a contribution towards the company banner.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £1,000			

Application ID	Applicant	Project Proposal	Requested
	Area Board	Cookery courses	£3,280
Project description To engage the services of 'Anyone Can Cook' to deliver 4 x 6 week courses to be delivered across the South West area, and 2 x Accredited training courses for Food Safety.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £3,280, subject to the following conditions: That the inclusion of 'Anyone Can Cook' on the Procurement Register is completed.			

Application ID	Applicant	Project Proposal	Requested
203	Tisbury Parish Council	Year one 'top up'	£1,205
Project description To contribute an additional £1,205 to the funding already provided for youth work provision in Tisbury for the remainder of 2015-16 financial year			

Recommendation of the Local Youth Network Management Group

That the application meets the grant criteria and is approved for the amount of £1,205, subject to the following conditions:

That the application is recommended for approval by the LYN Management Group at their next meeting on 24 February 2016.

Application ID	Applicant	Project Proposal	Requested
215	Tisbury Parish Council	Youth Work – Year 2 (2016-17)	£6,678
Project description To continue to provide youth provision, including a weekly sports session, drop-in and holiday activities.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £6,678, subject to the following conditions: That the application is recommended for approval by the LYN Management Group at their next meeting on 24 February 2016.			

No unpublished documents have been relied upon in the preparation of this report

Nicola Sage
CYO

Tel: 07768 033278 Email: Nicola.sage@wiltshire.gov.uk

Nadder Centre Board meeting
Tisbury & District Sports Centre
6pm, Monday 18th January 2016

Meeting notes and actions

NCB members present: Cllr Tony Deane (TD), David Wood (DW), David Lacey (DL), Clare Barham (CB), Peter Smart (PS), Ralph Arliss (RA), Simon Davison (SD), Sally Naish (SN)

Wiltshire Council Officers: Steve Harris (SH)

Agenda item	Notes and actions	Who?
1. Apologies and introductions	Lydia Porter sent apologies.	
2. Build update	<p>SH presented photos showing progress of build from February 2015 up to January 2016. Photos are available on Nadder Centre facebook page.</p> <p>TD advised that completion date is currently estimated as June 2016 but ongoing issue with SSE so still subject to change; can't complete works until heat/power into the building. SSE have repeatedly come up with extra clauses when contract has been sent to them.</p> <p>Conversation started with SSE re. them providing an emergency generator to enable work to progress.</p> <p>PS raised question about why project manager had not been more pro-active in managing this issue.</p> <p>Other major issue is biomass boilers, building foundations and shed being constructed on site. Boilers being built in Germany. TD queried why 3 boilers could not be commissioned</p> <p>1st floor works now agreed, architect drawing up final design. Pursuing option to retain existing Sports Centre building for business use, potential tenant that would like to move to Tisbury.</p> <p>PS expressed concern that local community have been told, through the COB, that existing Sports Centre building will come down; this decision has been taken with no involvement with community about making decisions. SN raised concern about car parking provision. TD raised concern about mixing business and community use. SH advised that planning permission would be required for any change to the current plans.</p> <p>PS asked for guidance around the communication of a future opening date. SH advised that until legal issue with SSE is resolved any completion date will be subject to change and therefore no press releases are currently being authorised by Wiltshire Council.</p> <p>SH advised internal agreement within Wiltshire Council has been</p>	

	<p>reached re. running of business incubation units. Marketing material should be produced in next few weeks to begin testing the market.</p> <p>TD advised Laurie Bell and Cllr John Thomson will be making a site visit on 27 January 2016, when Area Board members will also be given a tour.</p> <p>ACTION - TD to provide update following site visit on 27 January 2016.</p>	TD
3. Governance update	<p>TD advised that Scrutiny taskforce have completed their work, final proposal will now go to Wiltshire Council's Cabinet.</p> <p>Area Board members did not agree to ratify the local draft governance paper until Cabinet have made their decision, as there may be alterations. Current terms of reference are to be treated as a working draft.</p> <p>Comments made by other Area Board members included:</p> <ul style="list-style-type: none"> - Why should Tisbury Councillor be Chairman? - Why only covering the 17 parishes within Tisbury Community Area? <p>ACTION - Re-send working draft proposal.</p>	SH
4. Nadder Centre Board composition	<p>TD asked Board members to consider how best to involve volunteers from the wider community to join the board in future.</p>	
5. Community Engagement	<p><i>Transport:</i></p> <p>SH gave a presentation on potential options for transport between the high street and Nadder Centre; these included a mobility scooter scheme and having an electric tuk-tuk/golf buggy on site.</p> <p>Group agreed to wait and see once building is opened what the demand is.</p> <p>SH advised Tisbus have agreed to incorporate visit to the Nadder Centre as part of their Thursday trip.</p> <p><i>Future centre users:</i></p> <p>SH shared details of all contact made re. using the Nadder Centre once open. SH asked Board members to suggest any other potential users.</p> <p>RA suggested there was an opportunity for volunteers to get involved in what events/activities are put on, perhaps a group could be formed to focus on this. SH noted suggestion for future.</p>	
6. Hire rate policy	<p>SH shared proposed hire rates produced by Leisure Service with Board members.</p> <p>Group agreed that proposed prices were too high in comparison with other local options and should be on a par with existing Tisbury</p>	

	<p>facilities. DW did raise point that facilities were new and, therefore, groups would expect to pay a slightly higher rate.</p> <p>ACTION – SH to research local hire rates of other community spaces.</p>	SH
7. AOB	<p>Next meeting date is Monday 29 February, 6pm at Tisbury Sports Centre.</p> <p>ACTION – SH to send out date for following meeting.</p>	SH

Report to	South West Wiltshire Area Board
Date of Meeting	03/02/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Tisbury Business Association Project Title: New website for Tisbury Business Association View full application	£900.00
Applicant: Quidhampton Village Hall Committee Project Title: H and S in Quidhampton Village Hall View full application	£1600.00
Applicant: Our Time Project Project Title: Our Time Making A Difference View full application	£4500.00
Applicant: Fovant Parish Council Project Title: Upgrade to safety surface at Fovant Recreation Play Area View full application	£3430.00
Applicant: Dinton Primary school Project Title: Dinton Primary PV solar panels View full application	£3547.50
Applicant: Teffont Village Hall Project Title: Teffont Community Cafe View full application	£930.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

At the time of writing this report South West Wiltshire Area Board had **£32,907** capital funding and **£44,725** revenue (youth) funding remaining.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1649	Tisbury Business Association	New website for Tisbury Business Association	£900.00
Project Description: Tisbury Business Association needs a new website to replace the existing one			

which not only is out of date but also will no longer be supported as the hosting site will soon be closed down.

Input from Community Engagement Manager:

The applicant has provided evidence that there are no other suitable Tisbury-wide sites that would be appropriate for them to share with. It is hoped that a new website will allow the business association to be properly promoted in the local community area and will be a valuable resource in recruiting more members. Tisbury Business Association benefited from an Area Board project in 2012/13 that saw £14,000 invested over a two-year period. This is a capital project.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1675	Quidhampton Village Hall Committee	H and S in Quidhampton Village Hall	£1600.00

Project Description:

A preliminary inspection has identified serious H and S shortcomings in our halls gas equipment i.e. a gas pressure problem due to inadequate piping etc which needs to be remedied before we can once again heat our village hall. In addition in March 2016 we are due an electrical safety inspection which will have to be paid for as will the remedial work revealed. We request help funding both these essential areas of H and S. We understand that the guideline for such grants is usually half the projects cost and will thus request 50 percent accordingly. Alternatively we believe there is another option to making safe our gas heating that is to replace it with electric heating. We understand the cost would be similar. Nonetheless this bid is for gas improvements.

Input from Community Engagement Manager:

Quidhampton Parish Council have made a £300 contribution towards this project. This is a capital project and the applicant has committed to pay half of the overall cost.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1640	Our Time Project	OUR TIME MAKING A DIFFERENCE .	£4500.00

Project Description:

MAKING A DIFFERENCE a new inspiring community project for 2016 involving creating and delivering 8 tailor made workshops with elderly communities in rural South West Wilts. Combating loneliness and encouraging group sharing through movement and simple improvisation and involving mindfulness. Our Time Company has particular expertise in working with those with dementia very frail

elders and those who have suffered strokes being highly qualified in mime and theatre. Demand has been voiced and the project will work and build on relations with the Forum Stroke Club Wilton Chris Brown Day Centre Bowerchalke Bramley House Mere Five Courts Mere and Albany House Tisbury. Age UK strongly supports the work and stresses the benefit to participants both mentally and physically as does the Alzheimers Society Salisbury.

Input from Community Engagement Manager:

The applicant has provided evidence to the Area Board of previous sessions run. The applicant has been advised that, according to the grant criteria, the 'grants budget cannot be used to fund year on year running costs or salaries.' Applicant was awarded £1,000 towards older people workshop sessions in October 2015 and awarded £4,500 towards residency workshops in July 2014. Clarification on project income/expenditure is being sought at the time of writing this report; an update will be given by the Community Engagement Manager at the Area Board meeting on 3.2.16 ahead of any decision being made. This is a revenue project application.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1632	Fovant Parish Council	Upgrade to safety surface at Fovant Recreation Play Area	£3430.00

Project Description:

To upgrade the current safety surface from bark to wet pour. This will remove the health and safety risk from misuse of the bark and reduce the concern over maintenance as the bark needs regular checking to ensure it is where it should be.

Input from Community Engagement Manager:

This is a capital project and Fovant Parish Council has committed to pay half of the overall cost.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1642	Dinton Primary school	Dinton Primary PV solar panels	£3547.50

Project Description:

To provide much needed electrical cost savings to Dinton primary school by way of a 4kwPV solar panel installation.

Input from Community Engagement Manager:

The applicant has received support and a financial contribution from Dinton Parish Council.

The applicant has advised that the school facilities are made available to local

community groups for hire and the cost savings from this project will help ensure the viability of this into the future.
This is a capital project.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1656	Teffont Village Hall	Teffont Community Cafe	£930.00

Project Description:

For Teffont Village Hall Management Committee to open a community cafe in Teffont Village Hall. This will be in place of the Teffont Bakery and Cafe which was run in the Hall until end 2015 as a commercial operation but which although popular and well attended has proved unviable. The community cafe will be run by volunteers but we shall also provide part time employment to young people in the village. We are applying for funds to purchase china etc from the previous incumbent and also a new coffee maker.

Input from Community Engagement Manager:

Details of the equipment to be purchased has been provided by the applicant. The Village Hall intend to generate a small surplus through the community café to contribute to their running expenses and permit replacement/repair of equipment in future.

This is a capital project with an overall cost of under £1,000. The applicant is making no contribution, which is in accordance with the grant criteria.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Stephen Harris
Community Engagement Manager
01722 434211
Stephen.Harris@wiltshire.gov.uk

